

Hampton Board of Selectmen
Approved Minutes of April 16, 2012

PRESENT: Richard Griffin, Chairman
Richard Nichols, Vice Chairman
Michael Pierce, Selectmen
Ben Moore, Selectmen
Philip Bean, Selectmen
Frederick Welch, Town Manager

7:00 PM Public Meeting – Selectmen’s Meeting Room, Downstairs Town Offices

SALUTE TO THE FLAG

- I. Public Comment Period - None
- II. Announcements and Community Calendar - None
- III. Appointments
 - 1. Chief Sullivan and Deputy Chief Sawyer

Chief Sullivan explained that because of the tragedy last Thursday, ending in the death of Greenland Chief Michael Maloney. Hampton would be the location for the funeral services for the Chief. Chief Sullivan would like to thank the community for support that has been shown to the law enforcement community both within Hampton and the Seacoast area in general. They are a very close-knit group and this has hit them very hard. It is very touching the amount of positive support they have felt from the community and they appreciate that very much. Chief Sullivan would like to go through some of the impacts they see when planning the wake and the funeral. They anticipate significant numbers of law enforcement as well as public coming to pay tribute to Chief Maloney. He went through the details of the wake on Wednesday and the only impact they anticipate at this time is the volume of people who will be present. On Thursday, there are things other than increased traffic to discuss. Chief Sullivan stated that they expect 5,000 in law enforcement as well as the public attending. There will be a Memorial Service at Winnacunnet High School at noontime. There will be a procession down Route 1 and they will close Route 1 for a substantial period. To help the public understand it will look similar to traffic pattern during the Christmas Parade with the exception that the procession will continue down Route 1 to Park Ave and to the Winnacunnet High School. Because of the expected volumes, and the effects of, they plan to close Route 1 at 8:30 and it will stay closed until approximately 12:30 or 1:00. He went through the many local resources they will be using such as Tuck Field, Eaton Park, and Air Field.

They have been doing additional alternative planning in case they get even more people than they are anticipating. He went through the traffic pattern they plan to use for the law enforcement coming into Town and transporting them back to the Air Field to get their cruisers. He feels that he should probably have a motion from the Board giving him the authority in regards to the road closures.

Mr. Nichols MOTIONED to support Chief Sullivan and grant him the authority to close Route 1 on Thursday between 8:30 and 1:00 during the funeral service for Chief Mike Maloney. Chairman Griffin SECONDED.

VOTE: 5-0-0

Mr. Pierce confirmed that they will be stepping off from the Funeral Home. Chief Sullivan agreed and explained that the motorcycles would be staged at Harley Davidson and other vehicles in the procession will be at the Air Field. The number of vehicles will be limited and the procession itself will be large.

Chief Sullivan thanked the Board for their time and shared all the places the information has been posted such as the newspaper, Police Department website and message boards. He understands this will be an inconvenience but considering what this is for he hopes people will be patient and understanding.

Chairman Griffin shared a story about how he met someone this week and how impressed this individual has been with the amount of work the Chief has done over the past week. The Chief reminded everyone of all the things that many people have done including the members of his department.

Chief Sullivan mentioned that many people have been involved and they have taken on a leadership role since it is down this way. There has been leadership from many organizations, he has been really impressed with how his department has responded, and many of their folks were first responders including himself and Deputy Chief Sawyer. He is very proud of his people and how they really stepped up and handled everything that needed to be done. One of the officers who was shot is one of their part-time officers and Hampton resident. Their department was immediately able to help with transporting his wife and mother to the hospital.

Mr. Pierce asked if it would be all police officers in the procession. Chief Sullivan stated there would be many police, some fire, and other dignitaries. The Board is welcome to join them if they wish.

2. Paul Paquette
 - a. Web Page and Hosting

Mr. Paquette explained that he is here mainly tonight so that the public is not surprised by the new website. He showed the Board and public what he has been working on for the website and commented how he has been sending the information to the Board as it has been progressing. He went through the entire drop down list. The big change is under the drop down listed public notices. He suggested to the Board that they leave all public notices up for one year and shared some different font sizes they might want to use for current notices. He went through several other items that he hopes makes the website easier for people to navigate through. He has a link to a phone directory and how it can be linked to anyone who has a smartphone. He also shared some information on using Facebook and how it could be

used to help get information out to people such as the EOC announcements. He went into further detail in regards to Facebook users and how they breakdown into all age groups. He showed the Town email activity for the month of March including 10,000 visitors a month, 25 megabytes of downloads and the average click rate per visitor is 2.4 (this shows there is not a lot of searching going on). He is running into bandwidth issues and does not have the money to invest in this at the time therefore; he is going to have to outsource the website. He shared how the website is the busiest between 7 am and 10 pm.

Discussion

Mr. Nichols asked about the problem with bandwidth and if that is relating to the internet surface coming into Town Hall. Mr. Paquette expressed the large additional cost to add bandwidth and he feels that it can be outsourced for a lot less money.

Mr. Bean asked which departments are not participating and why. Mr. Paquette cannot answer as to why a department is not participating but he did list out which departments have a link and which do not. Mr. Bean asked him to explain outsourcing in greater detail. Mr. Paquette explained that he would rent space on a server and they would provide services, this is not something that anyone would see, it basically involves Mr. Paquette moving things from point A to point B. There was an additional discussion on the current provider Comcast and the fact that they do provide support to the Town. Mr. Bean asked if Comcast could provide the outsourcing service to the Town and Mr. Paquette would rather have a professional hosting company and he explained why. Mr. Bean thinks he is doing an excellent job and thanked him for his efforts.

Mr. Nichols thinks the website redesign is an improvement and is much cleaner looking. He thinks there will be some grumbling initially since people do not like change. Mr. Nichols would like to clarify some information on the Facebook piece that Mr. Paquette brought up. He shared that they had a request come in from the Recycling Committee to have an email list so that if they wanted to get information out to certain members of the public. Residents would just need to provide their email address and this is when Mr. Paquette brought up the use of Facebook and the like feature. Mr. Nichols thinks this could be a good route to take and could work for other departments/committees. He thinks we need to find a way to get the word out especially since the current way of signing up to receive notifications is not working that well. He also suggested that cards could be passed out either at the Transfer Station or Town Clerks office to help get all this information out. The final question he has for Mr. Paquette in terms of the web hosting it appears to be driven by bandwidth limitations that he is experiencing today. Mr. Nichols wonders if he would be looking at other types of hosting environments as alternatives maybe more powerful alternatives to server 2008 and IIS. Mr. Paquette answered that most of the places he is looking at that is what they do deal with large businesses and government so they have the software and everything else. Mr. Paquette also discussed vulnerability if you have your own server and the incredible amount of hacking that takes place. These companies however has security people whose job it is to sit and watch their servers. Mr. Nichols stated that one plus to this is the increased number of search engines.

Mr. Moore thanked Paul for all the hard work he has put into this. He questioned if there is money available in his budget to cover the cost of the web hosting. Mr. Paquette explained that there is no money in his budget since he has always been told not to spend money on the

website. Therefore he will have to make do. Mr. Moore asked about the cost for a year and Mr. Paquette believes he will be looking at between 4 and 7 thousand a year.

3. Michael Schwotzer
 - a. Monthly Financials

Mr. Schwotzer will be reviewing the income and expense statements for March and they are available on the website. This is the third report of 2012 and the target is 25%.

Income: The motor vehicle income total came in at \$215.6k, which is \$2k above budget and higher than a year ago. On a year-to-date basis, it is 1.8% below target but \$35k ahead of '11. The other major contributors to the month's income total of \$356k were Interest on Taxes @ \$24k; Building Permits @ \$18k; State Water Pollution Grant (budgeted) of @ \$31k; Departmental @ \$32k and Real Estate Trust @ \$27k.

Expense: At the end of March, the operating departments (with debt service) were 21.4% of the budget, which is below the month's target of 25%. In the Town Manager's department, the P/T Wages account will go over budget this year because of a rate adjustment for the BOS minutes scribe (late in '11) which was not reflected in the '12 budget. In the Finance department, the \$4.5k cost for the Annual Reports is reflected in the Supplies & Expenses account. In Audit Services, the \$20.9k payment reflects the cost of the fieldwork completed in February. Additional billings will be forthcoming as the work on the Audit Report progresses. In Personnel Administration, the Employee Separation Costs of \$78.8k relates to the retirement of two Police Officers and one Firefighter. The telephone accounts are out of balance due to an error made that will be corrected. In Municipal Insurance, Health Insurance is continuing to run a few thousand dollars lower than the 2012-budgeted level. Beginning in May, we will start to see the impact of the CBA's passing and changes made in health insurance plans. The Police Department is running significantly below budget but due to the seasonality of so many costs, this is not a true picture. The FD OT expense is less than half of its YTD target. As with the PD, this is mainly due to the seasonality of the Fire Department's activities. The two sections of Public Works are within their respective budgets overall with the exception of OT. He has done an analysis of all the Public Works OT accounts for the most recent three years. He explained how in 2010 they had 4 sections in the DPW budget and in 2011 they reduced this to 2 sections and all Transfer Station wages were moved to Solid Waste and in 2012 they broke it back down but he believes that enough money was not but back into the Transfer Station. He explained how Solid Waste and Transfer Station OT are running. In the Public Works Capital Reserve Accounts, the 2012 budget of \$365k corresponds to the '12 Actual plus Open PO's in the Capital Outlays. Since no funds have been transferred to or from the Reserve Accounts, no activity has been shown in the 2012 actual column. In Fund #24 – Recreation, the \$10k in Beach Stickers shows tremendous support from the Town's residents to help send kids to camp. In Fund #27 – EMS, the reporting of the Ambulance Revenue always lags at least a month behind. "Annualizing" the two months of 2012 billings gets exactly the same annual amount as was booked in 2011.

Discussion

Mr. Pierce asked about the employee separation costs and how complicated it can be to try to predict who is going to retire. Mr. Schwotzer explained how they budget the same number each year and last year when there was money left in this account. He received permission

from the Board to use some of this money to help fund the Uncompensated Absence Fund. Mr. Pierce wonders if Mr. Schwotzer has any sense of additional retirements and Mr. Schwotzer stated he does not.

Mr. Nichols brought up the warrant article to add \$100,000 to the Compensated absence Fund and this article did not pass since it needed 2/3rds vote. He thinks we should consider putting an article forward again next year.

Mr. Nichols asked if we would know by May 1st who has changed health insurance plans related to union contracts passing. Mr. Schwotzer stated that we would, but the majority of the employees so far are staying with one of the POS plans.

Mr. Moore wonders if Mr. Schwotzer will be taking money from the warrant articles each month to cover changes related to the CBA's passing. Mr. Schwotzer explained that it will be handled the same way as last year by charging wages to the appropriate department line. Therefore, since these amounts are not budgeted, he will be crediting these amounts so that the departments will not see the hit. He also explained where the two debits will go, and by the end of the year, the warrant articles will be 100% spent.

Mr. Moore thinks that we are going to have a problem with OT in Public Works. He commented that the Transfer Station OT is not seasonal and with that type of an annualized number, the first three months would be more explainable to him if it had been a heavy snow year but we did not. He would ask Mr. Schwotzer to watch this carefully as to where it is coming from. Mr. Schwotzer really thinks it was an error in the allocation and we should be fine. Mr. Nichols clarified with Mr. Moore that he is concerned with all 4 sections as a whole. Mr. Nichols went on to explain an analysis he did comparing the first three months of 2011 and 2012 showing that the 2012 numbers were actually about \$20,000 less than 2011. Mr. Schwotzer stated that since this was an error when the budget was made he would be willing to move the money around for these two overtime accounts in DPW. There was a discussion on how this would be done and effects on the Default Budget. Mr. Nichols commented that if the Board wants to make a motion to allow Mr. Schwotzer to move money from one OT account to another they could do so. Mr. Pierce wonders what Mr. Schwotzer meant by his comment that OT is a controllable item. Mr. Schwotzer explained that what he meant in regards to the budget and default budget, and how regular wages are contractual and overtime wages have to remain the same from one year to the next in a default budget. Mr. Moore confirmed that the overtime numbers are the time and half amounts.

Mr. Pierce has a question in regards to SRF from the Budget Committee. If we get to a point when the bond actually goes into effect, the project is completed and we have been paying for 10 years, and then the interest rate on the SRF loan drops to 2.5% and we are paying 3%; would the interest rate on the Town's SRF drop. Mr. Schwotzer explained the SRF process in detail for Mr. Pierce. The Town submits the request to the State, once request has been accepted and we put in for "x" amount of dollars, then at that time, through the governing council the rate is set, and that rate will be the rate or be lower depending on when it is finally finalized. He added when you are ready you go for the funding, the rate is the current rate or the rate when you applied, whichever is lower and that is the rate for the 20 years or however many years. He shared some history on a time when the SRF interest rate was higher than the current interest rates and the Town went out and refinanced all its loans and went to the State and paid off any SRF loans. Mr. Pierce confirmed through Mr. Schwotzer

that if rates do go down once the Town has started to pay on the bond the State will not lower the interest rate at that point. Mr. Moore had the same general question.

Mr. Bean asked Mr. Schwotzer to explain to the Board the documents he provided him with about a week ago. Mr. Schwotzer explained that back in 2010 he was asked by the Board to figure out what it cost the Town to provide services at the beach. He did an analysis of this with the help of Police, Fire, DPW, and Recreation. He tried to figure out how much each department makes at the beach and how much is spent. He listed this information out by department for the Board. When we talk about what the Town gets, it costs about \$1.7M or \$1.8M of our taxpayer's dollars to support all the services given to the Beach. Mr. Schwotzer added that Mr. Nichols did an analysis at the time in regards to the State profit and loss statement, and when you look at what they spent and what they took in there is a net of \$660,000 going to the State. He broke down the State income a little further; the meters make \$680,000 and the total income is \$2.2M and expenses at \$1.5M. Mr. Nichols added that in the end \$660,000 leaves Hampton and goes to help support other State Parks. There was a discussion on Rooms & Meals Tax and how it is allocated.

Mr. Bean thanked him for the information and thinks it is important that Mr. Schwotzer play a part in going forward with cost related to the State including the large amount in retirement costs.

Mr. Moore does not think it is entirely clear about all the information on the State related to costs to the Town. He specifically brought up DRED. Mr. Nichols explained that when he did his analysis he went page by page to gather his data so that nothing was left out. Mr. Moore commented that he does not want this to turn into a Town – Beach issue even though it started as a Town – State issue. He reminded everyone that a large amount of tax dollars come from the Beach. Mr. Nichols thinks it is clearly a Town – State thing. Mr. Bean agrees with Mr. Nichols statement.

Mr. Schwotzer provided the Board with some work he has done on workers comp. The members of the Board have received 3 loss runs reports, which he explained in detail for the Board. These reports are made up of two parts one is medical, the other is looking at what it is going to cost them by case, and that is how they come up with the reserve balance. In 2011, the Town's run was \$176,000, 2010 it was \$460,000, and 2009 was \$2.2M. He went on to explain how the insurance is charged to the Town. The rates have been going up each year based on these numbers discussed above and the experience rate for the Town. The low rate in 2011 is not used in the current rate calculation but will come in to play next year so the mod rate will begin to go down again. Mr. Moore commented that it used to seem to be a 3-year mod and Mr. Schwotzer stated it could be a 3 or 5-year mod. Mr. Moore also believes that there was at one time a cap on larger claims in regards to the amount used to calculate rates and Mr. Schwotzer agrees and it is known as stop loss insurance. Mr. Nichols wonders who decides if they are going to use a 3 or 5 year mod and it is LGC. He wonders if they are consistent amongst all Town's and if it is switched back and forth between 3 and 5 year. Mr. Schwotzer does not have an answer for that and Mr. Nichols added that if they stick with the 5 years we will continue to see the high rates until at least 2014 before the high year of 2009 falls off the radar. There was a discussion on the discount for bundling all the insurances through LGC such as health, workers comp, and property-liability.

Mr. Nichols has read the documents having to do with Winnacunnet impact fees and the stuff going on as far as 2012 makes sense to him, but it was not clear to him where it showed that the Hampton taxpayer got full credit for the \$77,000 back in 2011. Mr. Schwotzer referred the Board to the back of the report from the school district and explained the two charts to the Board showing where this will be taken care of during the setting of the tax rate in October.

IV. Minutes of April 02, 2012

Page 8 – Change the contract award amount from \$507,886.00 to \$604,000.00 (\$507,886.00 original price of the Jamco bid submitted).

Page 10 – last vote, change the vote to 4-1(Pierce)-0

Mr. Nichols MOTIONED to Approve the Minutes of April 02, 2012 as amended. SECONDED by Mr. Pierce.

VOTE: 5-0-0

V. Town Manager's Report

1. The bid for the 2012 mowing season for the sum of \$13,600 was awarded to Professional Profiles, being the low bidder. There were 4 bidders and the high bidder came in at \$30,000.
2. The Hampton Police will be conduct the Federal-State Drug turn in Program on Saturday, April 28th in the lobby of the Police Station from 10am to 2pm.
3. The Department of Public Works requests permission to purchase from ITT Industries as a sole source supplier, the necessary replacement submerged mixers for the Wastewater Treatment Plant's Aeration system at a cost of \$22,944.

Mr. Moore MOTIONED to approve the purchase from ITT Industries as a sole source supplier, the necessary replacement submerged mixers for the Wastewater Treatment Plant's Aeration system at a cost of \$22,944. Mr. Bean SECONDED.

Discussion on motion

Mr. Pierce wonders if this is a negotiated price and if it was bid on. Mr. Welch reiterated that there was no bid and that is the cost of the mixers. Mr. Pierce questioned if they are the only ones who make them. Mr. Welch explained again that this vendor is the only one who makes the mixer that fits this particular station. There was a discussion on the work involved to change this system.

VOTE: 5-0-0

4. NH Fish & Game has requested DPW assistance with the lobster traps at the State Pier on Saturday, May 12th.

This is a non-paid assistance that has been carried out for the past 15 years. This is how the Town disposes of our lobster traps at no cost.

Discussion

Mr. Bean asked Mr. Welch to expand on this for the Board. Mr. Welch explained that the traps are picked up throughout the year on both State and Town beaches and in the Spring Fish & Game has a very large dumpster at the State Park and both the State and the Town

can bring their traps there at that time. The State does not have a loader and so the Town uses our loader to load the traps into the dumpster. Mr. Bean confirmed with Mr. Welch that this is being done in accordance with the MOU. Mr. Bean pointed out that the MOU does state that the Town will be reimbursed for any cost involved and therefore he feels they should be billed for the loader use and drivers time. Mr. Welch explained that what Mr. Bean is referring to is if the Town had to pay to get rid of the traps then the State would reimburse us. There was an additional discussion on the language in the MOU and whether or not the State should be billed for this. There is not an agreement amongst the Board at this time to bill the State but Mr. Nichols suggested that they should calculate the cost of the loader and the cost of trucking the traps down.

They also discussed the fact that the MOU is still not signed and is sitting on someone's desk in Concord. Mr. Welch pointed out that he makes regular calls to check on the status of the MOU and it is making progress moving forward.

5. Discussions with the Concord Co-Op on proposals.

Mr. Welch did follow up with the Executive Director and they have been approached by one major player who would like to underwrite the cost in Concord. This is being talked about and it should be decided a week from tonight. The company is Casella, and if they are allowed to underwrite the cost, the project will move forward if not, it will most likely die.

Discussion

Mr. Pierce wonders what type of controlling interest will Casella have or will they have any. Mr. Welch does not believe they will have any controlling interest since they will not be a member of the Co-Op; what they are doing is the financing. Mr. Nichols pointed out that they are the operator of this facility and will make a lot of money from the facility. However if the facility does not go forward they will lose the entire margin associated with that. There was an additional discussion on Casella's involvement and interest. Mr. Welch also shared some information on the landfills in NH and the surrounding States. They also discussed the capabilities of the facility in Concord and its Mr. Welch's best guest that Casella will make several million dollars a year from this facility. Mr. Pierce expressed additional concern that Casella must be getting something out of this or why would they want to fund this project. Mr. Moore compared this to a project similar to the one being done between the Library and Unital. Mr. Nichols stated that the contract is still being negotiated at this time. Mr. Welch compared it to a bond.

Mr. Welch added that he has spoken to Casella and representative in this area and they are going to provide a proposal to put the Town on as a regular customer, which would mean that we would receive a lot more money.

Other Items added to Town Manager's Report

Just a reminder that dog licenses are due April 30th so be sure to see the Town Clerk.

Discussion

Mr. Nichols asked about a meeting with the Liquor Commission about being paid for the sewage owed. Mr. Welch did meet with them and it was agreed that they would install the required water meters. They requested to run those for 30 days and take the necessary measurements and then asked the Town to recalculate the billing up or down based on actual

consumption. There is no sense not agreeing with this since it is actual fact and at the end of the time, they are supposed to pay the bill. Mr. Pierce wonders if they have an increase in use at a certain time of year and Mr. Welch stated that was discussed and they are pretty steady year round with a small spike in the summer. Mr. Nichols thinks that sounds reasonable. Mr. Welch thanked Senator Stiles for getting this set up.

Mr. Nichols pointed out that it appears that the State has signed up with Waste Management to have their recycling picked up. Mr. Welch has not received any information on this yet but will pass it on to the Board as soon as he does.

Chairman Griffin had a person who was handicapped call about the handicap spaces across from the end of the Casino that have been blocked off for a year or so. Mr. Welch is under the impression that these spaces are not coming back. Mr. Welch stated that this individual can complain to DRED or the Commissioner of the Handicap spaces since it is a potential violation. However when the area was remodeled these spaces were eliminated and people are being directed to the Town lots where they can park for free. There was a discussion that handicap individuals can park at any meter without paying.

Mr. Bean asked for an update on the lights and there is not one at this time. The DOT Commissioner sent out a letter to the Chair of the Fiscal Committee and there have been a number of lights just transferred to the turnpike authority. The next issue is 7300 dealing with the beach and Phil Bryce had sent this to Mr. Welch on April 3rd having to do with the vision for the beach. There is enforcement, administration, and revenue sharing. He does not know if Department Heads have gotten back to Mr. Welch with any of this. Mr. Welch has spoken with the Police Chief and there is not a thing in there dealing with revenue sharing with the Town. The entire program has been scrapped by DRED. The fine is only \$50 for littering and the Chief is of the opinion that it is not fiscally responsible to enforce at that sum without revenue sharing and increasing the fine amount. Mr. Nichols pointed out that there are all different fine amounts and Mr. Welch agreed but the fine for littering is \$50. Mr. Nichols thinks that the fine for littering should be higher. Mr. Welch agrees the fine needs to be adjusted and the ordinance needs to be rewritten to allow the Towns to participate. Mr. Bean thinks we need to have an official response from the Department Heads and get back to Phil Bryce. Mr. Nichols asked about the fee for meters expiring and it is \$50, which he thinks is kind of extreme and gave feedback on this suggesting \$25 is enough of an extreme.

Mr. Moore brought up an email they all received in regards to dogs on the beach. He would like to clarify the guidelines if he may. There are two types of beaches State and Town. On Town beaches there are no dogs allowed on the beach between Memorial Day and Labor Day between 8 am and 6 pm. Dogs must be on a leash on both Town and State beaches and you must pick up the dogs waste. Dogs are not allowed on any State beach at any time of year.

VI. Old Business

1. Selectmen's 2012 Defined Goals

Chairman Griffin stated that there are currently 14 goals and he wonders if they want to prioritize the goals first or reduce the list first.

Mr. Nichols feels that some of them can be combined such as 1 and 10; and 7 and 13. He does not feel that the resolution of the Court House needs to be a major objective. He thinks that 6 and 9 could also be combined.

Mr. Pierce commented that number 4 is something they just need to take some action on. Mr. Nichols disagrees and thinks it is more complicated than that. He would be happy to write a formal objective on this one if needed. He thinks the objective is to improve the procurement process associated with large project expenditures for goods and services with the objective of increasing the value received by the Town as well as the level of transparency and creditability with the public. This would be accomplished by assuring a procurement system grounded in a competitive public process, which strives to minimize restrictive propriety design specifications and bids helping to ensure a minimum of 3 bidders and solid justification for awards to entities other than low bidder. He provided a few examples and stated that last year they were better off than prior years. He read through the purchasing policies and some information that should be included in the bid specs. He is not saying that we have to go to the lowest bidder but justification would need to be given to award bid to another bidder.

Chairman Griffin asked if anyone besides Mr. Nichols is interested in drafting any of the goals. Mr. Nichols will write the one discussed above and the one having to do with the budget and tax rate. Mr. Nichols will try and get the drafts together. He would suggest that Kristina watch this portion of the meeting and come up with a revised list. Chairman Griffin stated that number 1 and 10 will be combined along with 7 and 13 and lastly 6 and 9. The Board agreed that item 5, 2, and 14 can be eliminated.

Mr. Nichols MOTIONED in regards to the time line for warrant articles. The policy would be that the first draft of all Selectmen sponsored warrant articles be completed by November 5 and final draft of these articles by November the 19th. This would be more of a policy statement. Mr. Pierce SECONDED.

VOTE: 5-0-0

Chairman Griffin summarized the goals as follows: 1. complete the TA with the SEA contract, 2. Improve the Relationship between the Town and the State through cooperation, communication and joint efforts and partnerships, 3. Public information process sessions to study other types of Town Government, 4. One they did not discuss is cooperative student intern (Mr. Bean will work on this one). That pretty much sums them up and they will discuss these again next week.

Mr. Bean confirmed the Building Committee is already in place and he wonders if it is ok to begin to staff this committee. Mr. Nichols stated that the email refreshed his memory. Mr. Nichols shared his concerns: if you look at this closer, you will see that this committee is way more than an advisory committee. He has some real concerns with tasks that this committee is being allowed to be responsible for. He would suggest that we take the document to get Department Heads opinions. There was a discussion on when this was passed and the lack of response from the public. Mr. Nichols would like to have both Mr. Welch and Atty. Gearreald review this language again.

2. April 23, 2012 Discussion with Legislators – Identification of topics for discussion

Mr. Welch stated that the Senators and Representatives would like some ideas of topics the Board would like to discuss. This will allow them to prepare and have the necessary information with them to have an intelligent discussion.

Discussion

Mr. Pierce brought up the lights and why they are turning them off. Mr. Welch is under the impression that the DOT budget will not be amended. Mr. Pierce expressed some real concerns with safety if these lights are to be turned off. Mr. Nichols does not know exactly why but it seems that the hit that DOT took was extremely high. There were 80% cuts to line items such as lighting, drainage and mowing. Mr. Welch stated that the problem arose, when the budget passed on July 1st and they did nothing and now they are using money from everywhere else to cover certain costs and eventually the money will be completely gone. Mr. Pierce does not see why they would reduce one line item to fix the budget. Mr. Welch stated that they did not reduce only one line.

Mr. Bean thinks that the Senators and Representatives do a great job in Concord. He thinks we have a great relationship with these people but it seems a little unfair to always go to our delegation when there are so many Legislators in Concord. He feels there may be some other lines of communications to explore. He reiterated that the Legislators for Hampton do a wonderful job for us.

Mr. Nichols would like to discuss Pension Reform changes and the many issues such as SB228, defined contribution as opposed to a defined benefit plan for new employees and what went on last year and if anybody is ever going to make an effort to fix it and make the commitment. Mr. Nichols explained the last comment he made further by expressing that is when the whole issue of pension reform became a hot issue leading into the election in 2010 there were a lot of campaign promises (not necessarily from Hampton's delegates) of reductions in the cost for municipalities. He went through some of the things that actually happened as opposed to what was promised. He thinks they need to point out that there was a commitment and he wonders if anyone plans to try and fix this moving forward. He also brought up the court case in regards to whether it is legal to have raised the employee rates by 2%. He listed out the pension cost for the past several years and the percentage of the total budget for Hampton. The other item he would like to discuss is Education Funding and what the future holds between the House and Senate.

Chairman Griffin asked to have Kristina let the Legislators know what the Board would like to discuss. Mr. Welch would like to add one item and that is in regards to being a 53B Town as far as solid waste is concerned. The committee has the right to set the budget and set imminent domain and assess the Town's to build facilities for members of the district. He added that some of the members are looking to build Transfer Stations to help increase their recycling and solid waste tonnage. The districts debt is currently zero and Mr. Welch would like to keep it that way. There is a flaw in the system; if the district votes to do something, the Town has only 30-days to respond; by calling a special Town meeting to vote no; and if we do not do that then we are obligated to pay for it if it goes through. Since we are a SB2 Town, it takes 90-days for us to call a special meeting and he would like to see the legislation amended so that the Town does not lose the right to do that. This is very important since it can be a terrible financial burden if it is not done on time. There was an additional discussion on why it takes 90 days to hold a special meeting.

VII. New Business

1. Lane Library – Request for assistance of the HR Coordinator for the Personnel Policy

Mr. Welch stated that the Library has requested this assistance and since they are a separate governmental entity, it requires the permission of this Board.

Discussion

Mr. Bean MOTIONED to Approve the Request for assistance of the HR Coordinator for the Personnel Policy. Mr. Moore SECONDED.

Discussion on Motion

Mr. Pierce wonders if they use her for 3 weeks straight and we are paying her salary how does everyone feel about that. Mr. Moore stated it is the Library and we are all part of the Town of Hampton.

Mr. Nichols is in full support of this and he was the one who suggested that Wanda send the personnel policy out to all the department heads that are not under this Board.

VOTE: 5-0-0

2. Jones and Beach Engineers, Inc – Old Salt Location Redevelopment Discussion

Mr. Welch explained there has been a proposal submitted for this development and their entrance and exit on J Street is going to eliminate 2 parking spaces. The solution to this problem is over on K Street where there is currently no parking and there is the opportunity to put the 2 parking spaces on K street. He explained in further detail where these two spaces would be and will keep them even on parking spaces.

Discussion

Mr. Pierce asked Mr. Welch to point out the parking spaces closer for him on the map, which he did. They also discussed the location of the loading zone.

Mr. Bean wonders if Fire, Police, and DPW would follow along with this and Mr. Welch said they do not have their reports yet but expects to have their support.

There was a consensus amongst the Board that the 2 parking spaces could be moved from J Street to K Street.

On motion made by Mr. Moore and seconded by Chairman Griffin to enter into a non-public meeting under RSA 91-A:3,II,(a).

By roll call vote, the Board voted unanimously to enter into a non-public session under RSA 91-A:3,II,(a).

VIII. Consent Agenda

1. ~~Annual Concurrence~~—Emergency Operations Plan
2. NH Surplus Distribution Section Authorization for the Town of Hampton
3. Conservation Commission Rain Barrel Auction – Use of Selectmen’s Meeting Room
4. Solicitation Permit for Dover Middle School “Destination Imagination” Tag Days at the Route 95 NH Liquor Store 04/12 & 04/19

5. Liquor License Combination bev/wine/tob – Lally's Lighthouse LLC, dba Lighthouse Groceria 369 Ocean Blvd
6. Coin Operated Amusement Device License – Millie's Tavern on L Street
7. Hawkers, Peddler License – Sandra Griffin dba North East Ice Cream
8. Hampton Garden Club – Use of Town Offices Parking Lot – 05/19/12
9. Disable Exemption: Doyle, Kenneth J.
10. Elderly Exemptions: Fielding, Mary Rose; Stone, Ken D.; McCarthy, Mary J.
11. Veterans Exemption: White, Bertram
12. Blind Exemption: Burnham, Francis E.

Discussion

Mr. Nichols would like to comment on item #1. The problem is more in principal as opposed to the plan itself. The problem he has is that they are being asked to sign something that they concur with and were not provided the document. Mr. Welch would like to know if they would like a copy of the 3" binder. Mr. Nichols is not sure they need the whole document but does not feel they should be asked to concur with something they have not seen. Mr. Moore pointed out that a copy is available to them in the Town Office. Mr. Bean thinks that the portion of the report that is confidential can be stricken from the report and the remainder of the report should be made available on the website.

Mr. Bean MOTIONED to Move the consent Agenda excluding Item #1. Mr. Moore SECONDED.

VOTE: 5-0-0

IX. Closing Comments – None

X. Adjournment

Mr. Nichols MOTIONED to adjourn the public meeting. Mr. Moore SECONDED.

VOTE: 5-0-0

Chairman